

Equality Impact Assessment Screening Tool

Equality Impact Assessments help the Council to comply with its public sector duty under the Equality Act 2010 to have due regard to equality implications. EIAs also help services to be customer focussed, leading to improved service delivery and customer satisfaction.

The Council understands that whilst its equalities duty applies to all services, it is going to be more relevant to some decisions than others. We need to ensure that the detail of Equality Impact Assessments (EIAs) are proportionate to the impact of decisions on the equality duty, and that in some cases a full EIA is not necessary.

This tool assists services in determining whether plans and decisions will require a full EIA. It should be used on all new policies, projects, functions, staff restructuring, major development or planning applications, or when revising them.

Full guidance on the Council's duties and EIAs and the full EIA template is available at [Equality Impact Assessments](#).

Proposal/Project/Policy Title	Enforcement Fees and Charges Review
Service Area	Enforcement and Community Safety
Officer completing the EIA Screening Tool	Andy Opie, Director of Enforcement and Community Safety
Head of Service	N/A
Date	16/04/2019
Brief Summary of the Proposal/Project/Policy Include main aims, proposed outcomes, recommendations/decisions sought.	The council's Enforcement and Community Safety service block are responsible for tackling a wide range of issues that affect the community that primarily relate to crime and ASB. From enforcement intervention, the service is able to recover income from activities including the issuing of fixed penalty notices and charging for certain services such as licences and permits. Following recent service developments and a review of processes within the Enforcement and Community Safety division opportunities have been identified to either introduce new charges or increase existing ones. The proposed changes are as follows: (i) Increase the FPN fee for littering offences (including littering from vehicles) from £75 to £150 with no early repayment discount; (ii) Increase the FPN fee for fly tipping offences from £150 to £400 with no early repayment discount; (iii) Increase the FPN fee for commercial waste receptacle offences from £100 to £110; (iv) Introduce a new charge for food premises re-inspections

	of £240 where standards can be improved; (v) Amend various licensing fees in order to comply with recent case law (Hemmings) High Court decision; and (vi) Introduce a new school staff parking permit to enable them to park in the controlled parking zones that are currently being implemented throughout the borough.	
Protected characteristic	Impact	Description
Age	Positive impact (L)	These amendments will directly affect people who are caught offending, own a food business, wish to apply for a licence or are a member of school staff in a controlled parking zone in that they will now have to pay increased amounts. However, these are designed to improve safety and the environment so will have a positive effect on the general population.
Disability	Positive impact (L)	As above
Gender re-assignment	Positive impact (L)	As above
Marriage and civil partnership	Positive impact (L)	As above
Pregnancy and maternity	Positive impact (L)	As above
Race	Positive impact (L)	As above
Religion	Positive impact (L)	As above
Sex	Positive impact (L)	As above
Sexual orientation	Positive impact (L)	As above
How visible is this service/policy/project/proposal to the general public?	Medium visibility to the general public (M)	
What is the potential risk to the Council's reputation? Consider the following impacts – legal, financial, political, media, public perception etc	Medium risk to reputation (M)	

If your answers are mostly H and/or M = **Full EIA to be completed**

If after completing the EIA screening process you determine that a full EIA is not relevant for this service/function/policy/project you must provide explanation and evidence below.

I do not believe that a full EIA is required. The changes proposed will have a financial impact on offenders of certain environmental offences, owners of unhygienic food premises, people wishing to apply for certain licences and some school staff working in controlled parking zones. However, no protected group will be disproportionately affected. The recommendations are designed to improve safety and the local environment so the negative effect experienced by a few will be outweighed by the positive impact on the community as a whole.

Please submit the form to CE-strategy@lbbd.gov.uk and include the above explanation as part of the equalities comments on any subsequent related report.